

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF NEW YORK
225 Cadman Plaza East
Brooklyn, New York 11201
(718) 613-2487

DOUGLAS C. PALMER
Clerk of Court

Eric H. Richmond
2107 Regent Place
Brooklyn, NY 11226

Date: 01/29/2016

Docket Number: 16 CV 422

Dear Litigant:

The Clerk's Office received the enclosed papers on _____. A docket number has been assigned to your submission. The papers are deficient for one or more of the following reasons checked below. Please read this list carefully to correct any mistakes or omissions in your papers. If you decide to proceed with your action, you must return the enclosed papers **WITHIN 14 DAYS FROM THE DATE OF THIS LETTER**. If you do not comply, your case will not proceed.

☐

Papers, including complaints, petitions, motions or any other document, cannot be filed without an original signature pursuant to Rule 11 of the Federal Rules of Civil Procedure. Your original signature is needed wherever an "X" appears.

☐

A total fee of \$400 (consisting of \$350 civil action filing fee and a \$50 administrative fee) [in cash, if submitted in person] or by certified check or money order made payable to the Clerk of Court, U.S.D.C., E.D.N.Y., is required in order to commence a civil action other than an application for a writ of habeas corpus or a motion under 28 U.S.C. § 2255 - or - you may request to waive the \$350 filing fee by completing an IFP application pursuant to 28 U.S.C. § 1915; if the application is granted the administrative fee will not apply. If you are a prisoner, you must also complete the Prisoner Authorization form along with the IFP application. An IFP application and/or Prisoner Authorization form is enclosed.

☐

Each plaintiff named in the caption must sign the complaint and each plaintiff must complete a separate IFP application and/or Prisoner Authorization form, if applicable. An IFP application and/or Prisoner Authorization form for each plaintiff named in the caption is enclosed.

☐

Your IFP application does not contain enough information for the Court to consider your request. Please complete the enclosed IFP application. If you are presently incarcerated, please complete the enclosed Prisoner Authorization form as well as the IFP application.

☒

Other: Due to the decision in Bankruptcy Court regarding the denial of your IFP application, if you wish to pursue this action, the filing fee of \$400 is required.

Sincerely,

Brenna B. Mahoney

Chief Deputy for Court Operations

Enclosure(s)
rev. 4/20/15